



## **City of Winslow**

### **Office of the City Manager**

City Hall | 21 North Williamson Ave. | Winslow, Arizona 86047

Office Telephone (928) 289-2422 | Website [www.winslowaz.gov](http://www.winslowaz.gov)

## **PUBLIC NOTICE**

**May 14, 2020**

### **POLICY UPDATES AND CLARIFICATIONS**

#### **Re-opening of City Facilities**

*With the recent issuance of Governor's Order 2020-36, "Stay Healthy, Return Smarter, Return Stronger," the City of Winslow will begin the phased-in process of re-opening our City facilities to the public on Monday, May 18, 2020. This decision is made in the spirit of providing as much support to Winslow citizens and business owners as possible as we navigate through this next phase of restoring our economy in Winslow.*

*During this transition to the reopening of our City facilities, we will have facilities fully staffed and operational while we continue to observe Federal, State, Navajo County, and CDC issued guidelines for physical distancing and proper sanitization measures at all times. We ask everyone to be mindful of these measures as a part of your daily hygienic routine as well as when you may visit a City facility.*

*First, when considering a visit to City Hall, the Winslow Public Library, or any of our other public facilities, please use common sense about the*

*nature of your visit and take the necessary time to decide whether it is absolutely necessary. We urge all citizens to first consider taking advantage of available on-line, email, postal mail, drop box, and telephonic options when contacting the City, including using the website portal for on-line transactions, using the City's drop box at City Hall for payments and other correspondence, or by contacting the specific department with whom you would like to speak directly via email or telephone.*

*For specific information about access to any of our City facilities, please refer to the following telephone contact to all City departments:*

|                              |                 |
|------------------------------|-----------------|
| <i>City Hall</i>             | <i>289-2422</i> |
| <i>Finance/Utilities</i>     | <i>289-5533</i> |
| <i>Police/Animal Control</i> | <i>289-5245</i> |
| <i>Fire</i>                  | <i>289-2091</i> |
| <i>Public Housing</i>        | <i>289-4617</i> |
| <i>Public Works</i>          | <i>289-4011</i> |
| <i>Winslow Transit</i>       | <i>289-1462</i> |

***With this in mind, the City will be taking the following important priority precautions to promote appropriate physical distancing and physical safety measures in accordance with CDC guidelines:***

- Maintaining physical distancing as feasible in our respective work environments and common areas.*
- Avoiding physical contact and utilizing appropriate personal protective equipment and/or physical barriers, including plexiglass*

*windows to provide protection for our employees and the public in strategic locations.*

- *Modifying the arrangement of workspaces and public access areas as necessary and feasible.*
- *Providing physical sanitizing supplies throughout City facilities.*
- *Cleaning and disinfecting public and collective workspaces at least daily, wiping down public surfaces (doorknobs, light switches, etc.) routinely, and sanitizing common areas.*
- *Regularly providing additional cleaning of personal workspaces and equipment in high traffic areas.*

***Please also take into consideration the following additional measures designed to protect the health and safety of both City employees and the public:***

- *Visitors to our public facilities may not be symptomatic or knowingly have been in contact with a person who has tested positive or presumptive positive for COVID-19. All visitors must have taken their temperature within the last 24 hours before visiting a public facility.*
- *City employees will wear a mask during all customer interactions, and visitors are encouraged to wear a mask when inside City facilities.*
- *City facilities will be phasing in the re-opening and may be operating on modified schedules and have staggered shifts to*

*accommodate appropriate physical distancing. Doors may be locked and monitored for visitors at certain times throughout the business day.*

- All restrooms within City facilities will remain closed to the public until further notice. Restrooms will be open at the multipurpose fields (Ramadas), McHood Park, and Southside.*
- The Winslow Public Library will be offering curbside pick-up service for books and other library materials by appointment. Patron's may call, email, or use the library website to order any items. When items are returned to the library, they will be "quarantined" for 3 days, cleaned with Clorox wipes and re-shelved. WIFI service will continue as currently provided from 8:00 AM to 8:00 PM.*
- The Winslow Transfer Station will continue full service operations Sunday through Saturday from 8:00 AM to 4:00 PM. Service is limited to customers with a Winslow address.*
- Winslow Transit will continue to provide service on a regular schedule between 7:30 AM and 3:30 PM. The City Transit Van will be sanitized before and after each pick-up and at several times throughout each day.*
- Winslow Police and Fire will continue to be fully operational with restricted access to the public. Access to facility lobby areas will be limited, and will be cleaned and sanitized routinely throughout each day.*
- Winslow Girl Scout House will be re-opened for public meetings and event registrations, with limited occupancy required to maintain compliance with physical distancing guidelines.*

- *Winslow parks, Ramadas, fields and recreational facilities will re-open gradually with protocols in place in compliance with physical distancing guidelines. Schedules and activities of our organized athletic leagues will be considered at a later time on a case by case basis.*
- *Winslow aquatic facilities and programs will re-open at a later time, still to be determined.*

*Along the way, we ask that visitors respect the City's efforts to maintain the sanitary condition of all departments and common areas by observing the protocols in place. And we thank everyone for your continued patience and support of the City through these uncertain times.*

*We are confident that our City will return healthier, smarter and stronger as we strive to balance the need to protect the public health and safety while restoring our City's economic stability, each serving as an integral component to the future health and prosperity of the Winslow community.*

*Serving the citizens of Winslow will continue to be our first priority. We are here to help. In the meantime, please call City Hall at (928) 289-2422 with any questions.*

*John C. Barkley  
City Manager*