Contributing Staff

City Manager
Stephen Pauken

City Clerk
Suzy Wetzel

Community Development Director
Paul Ferris

Finance Director
Elias Jouen

Fire Chief
James Hernandez

Human Resources Director
David Coolidge

Librarian
Galen Worthington

Chief of Police
Daniel Brown

Public Works Director
Tim Westover
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January 22, 2019

Dear Mayor McCauley and Members of Council:

We are proud to present to you the annual report of our activities and accomplishments for 2018. As in all years, there is a huge amount of activity conducted by the staff and our community partners. This year was no different. In 2016, we began writing this report in the words of each department head, along with some remarks by the City Manager to reflect the activities of the City. What continues to amaze me is the sheer volume of work we accomplish each year, even though there are things that we can't do for reasons of time, personnel or available contractors. Please review the following pages of this report to see what we have accomplished as a community.

**Winslow-Lindbergh Regional Airport**

Management of the Airport is handled by the Airport Manager, Jennifer Wilbanks, and continues to be operated by our FBO (Fixed Base Operator), Wiseman Aviation. During the year, we were awarded a grant from the FAA (Federal Aviation Administration) for the design of the reconstruction of Taxiway B. We were also awarded a separate grant from ADOT (Arizona Department of Transportation) Aeronautics Group for the pavement rehabilitation of the Displaced Threshold of Runway 4/22.

The High Desert Fly-In was another great success in 2018 and the Red Sands Christian School completed the conversion of the Armory building.

**City Manager**

As City Manager, my responsibilities involve leadership and attitude more than specific accomplishments. During the five years that I served the people of Winslow, we agreed that the City needed to emphasize its Renaissance, and in more ways than one. We needed to re-establish some infrastructure projects that had stalled, we needed to polish our rough edges to be more appealing to visitors and businesses, and most importantly, we needed to foster a new spirit of optimism in the community. By our actions and with the assistance of many community volunteers and business people, we managed to succeed. Now, we can feel the optimism in the people of Winslow, and we can see it in the improvements to private and public facilities. Even though there is still much to be done here, the momentum has been built and greater things are yet to come.
This is my fifth and final annual report to the City. While there are many difficult aspects to being a City Manager, I can say that it has been a genuine pleasure to serve this community. It is my belief that it has been my most successful assignment, that we worked together to accomplish more here than anywhere else I have worked, and that the momentum we have built will serve this community for many years to come. Keep it going! Thank you for the opportunity you have given me to do the work I love most.

Respectfully,

Stephen J. Pauken

Stephen J. Pauken
City Manager
City Clerk

Agenda Preparation and Follow-Up

The City Clerk is responsible for preparing and distributing City Council agenda packets as well as posting and uploading the packet material on the City’s website. As the City Clerk, I attend all City Council meetings and transcribe the minutes from the meetings. I have been fortunate enough to utilize Administrative Assistant Jennifer Wilbanks to assist with transcribing the minutes. Jennifer was also a great asset during my mom’s health issues last January, my foot surgery in June and my dad’s knee replacement surgery in September.

Follow-up from City Council meetings can range from publishing ordinance titles and creating ordinance, resolution, contract and/or agreement files. If a board or commission vacancy is approved at a meeting, the boards and commissions listing must be updated and the applicant/member is advised of the Council’s decision in writing.

The goal of beginning to use City-purchased tablets to access the agenda packet before and during the council meetings has been pushed back to the first of the year due to the need for training and also the transition to a new digital recording system.

Elections

The City’s March 13, 2018 Primary Election was cancelled per Article VIII, Section 5(b) of the Winslow City Charter which states that “in the event that no more than two candidates file nominating petitions for each vacancy in office, the primary election may be dispensed with as to that office.”

The General Election was held on May 15, 2018 and proved to be an eventful one. One councilmember candidate dropped out of the race on April 23rd so it was too late for her name to be removed from the ballot and she did receive 320 votes.

There was also a 10 vote difference between Robin Boyd and Michelle Pennington which triggered an automatic recount. The recount was performed and the vote remained the same. Robin Boyd was declared the winner of the third councilmember seat by the Navajo County Superior Court.

The City was contacted by UNS Gas, Inc. in March 2018 requesting that their Franchise Agreement, which was originally set to expire in 2019, be placed on the November 6th statewide ballot for approval by the Winslow voters. Proposition No. 417, granting a new 25-year agreement to UNS Gas, was passed by a vote of 1326 to 812.

There is a strong possibility that the City will be holding a Special Referendum Election in conjunction with our May 2020 General Election. Ordinance No. 1327, also known as the Human Rights Ordinance, was approved by the City Council by a vote of 4 to 3 at their
meeting on November 13th. Referendum petitions containing 317 unverified signatures were submitted to my office on December 11th. I am in the beginning stages of my initial review of the petitions which will then be hand delivered to the Navajo County Recorder’s Office for certification. Once the signatures have been certified and returned to me, I will determine if there are adequate signatures to place the measure on the ballot. If the measure qualifies for the ballot, the ordinance does not become effective until the election is held. If a majority of those voting vote in favor of the referendum, the provisions of the ordinance will become effective after the election is canvassed. When the majority of voters do not approve the referred measure, the provisions of the ordinance do not become effective and it is repealed.

In the two days following the November 13th City Council meeting, a total of seven recall packets were picked up from my office. Four from one individual and three from a different individual. To date, I have not received a visit from either party to submit their Application for a Recall Serial Number(s). It is a statute requirement that the application must be filed with me before petitions can be circulated so that is a good indication that neither party is moving forward with a recall at this point and time.

**Public Records Requests**

It was a relatively quiet year as far as public records requests. The requests are handled with much more ease since most are now submitted electronically and can also be fulfilled electronically.

**Records Management**

The City Clerk’s Office is responsible for the City’s Record Management Program. This involves maintaining permanent ordinance and resolution files, as well as minutes, once they are approved and/or adopted by the City Council. The City of Winslow elects to microfilm all permanent records since this is a process that is recommended by the State Library and Archives Department. Microfilming is done on an annual basis. A copy of the microfilm is kept by the vendor and a copy is also stored in the vault at City Hall.

**Training**

I continue to train Jennifer Wilbanks on various aspects of the clerk’s office and this election cycle was a good opportunity to train her in areas that don’t come up often.

**Other**

The City Clerk is also responsible for codification of ordinances into the Municipal Code, coordination of filling all city board/commission vacancies, establishing and maintaining both the City Council and City Clerk budgets and tracking of leases, contracts and agreements.
Community Development

Development Approvals and Projects in Construction or Completed

- The conversion of a former church seminary building located at the intersection of Maple Street and Apache Avenue into a medical clinic for Lisa Romero, FNP-C was completed.
- The Station at La Posada art museum conversion and expansion of the existing AMTRAK passenger rail station was completed.
- A planned enlargement of the Union 76 convenience market, located east of Hipkoe Drive, for which plans had been reviewed staff, has been delayed by the applicant.
- The construction of the BDI 4-unit retail center in front of Wal-Mart on Mikes Pike was completed.
- Tenant improvements for a Verizon cellular communication retail store were completed in the BDI retail center.
- Tenant improvements for a dental office were completed in the BDI Retail Center.
- A plan set for the “Nut Hatch” Verizon Wireless cell tower, to be located on the former 3 B’s truck stop property immediately east of the Wal-Mart Auto Center were received. A Conditional Use Permit for the tower was granted by the Planning and Zoning Commission in 2017.
- A Sprint Communications dish was mounted at the Alice’s Place building.
- The stage in the Route 66 Plaza was completed.
- Expansion of the seating area for Relic Road Brewery on the sidewalk adjacent to Second Street was approved by the City Council and completed.
- The former APS Building at Kinsley Avenue and Fourth Street was converted into an architect’s office.
- The former Westerner Motel on Third Street was gutted prior to a planned renovation and conversion to an apartment complex. The owner has taken no further action to improve the property.
- McDonald’s completed a renovation of the ordering and guest seating area.
- Twelve solar panel roof installations on single-family residences were completed.
- Renovation of nine of ten billboards along the north side of Interstate-40 between North Road and Oak Road that was begun in 2017 was completed, including repainting, electrical repairs, and renovation of downward-facing shielded lights.
- Conversion of the former Arizona National Guard Armory Building on Airport Road into the Red Sands Christian School was completed.
- Two new single-family residences have been completed in the Iron Horse subdivision.
- One single-family residence was completed south of Fleming Street.
• An approximately 8,300-square-foot dental services modular building was permitted by the City and was completed on the campus of the Winslow Indian Health Care Center.
• Upgrades to the operating rooms at Little Colorado Medical Center were completed.
• The Maverik convenience store submitted plans for expansion of the semi-truck and RV refueling island that was completed in 2017. Permits will be issued following successful plan review.
• Renovations were completed at the laundromat located north of Captain Tony's Pizza on the west side of North Park Drive.
• The Flying J Travel Center completed a renovation costing $1 million, including revised signage and retail space.
• One single-family dwelling was completed on the west side of Hipkoe Drive north of the Interstate-40 Interchange.
• One new duplex is permitted and in construction on property that was once occupied by the former Woman's Club structure at the northeast corner of Cherry Street and Kinsley Avenue.
• A new off-road vehicle race track was completed on approximately 120 acres located between Old Route 66 and Interstate-40 and between Transcon Lane and State Highway 87. A Special Development Overlay was approved by the City Council for the use in 2017.
• New Freestanding Freeway signs were constructed along North Park Drive for Captain Tony's Pizza and Travelodge.
• A new Freestanding Freeway Sign was constructed for Carl's Jr. restaurant along Mikes Pike.
• One new Freestanding Freeway Sign was constructed for the Union 76 service station at the Hipkoe Drive and Interstate-40 Interchange. The previous sign on the site collapsed during a wind storm earlier in 2018.
• Team Fishel is completing below-ground installation of fiber optic cable along North Park Drive between Gilmore Street and Desmond Street.

**Economic Development Recruiting**

• City of Winslow and ECoNA staff provided comprehensive responses to six code-named Prospect Information Form (PIF) requests forwarded by the Arizona Commerce Authority (ACA) for major industrial facilities. Winslow's natural gas capacity, water and wastewater system capacities, and lack of existing large-scale airport hangar facilities were the limiting factors that disqualified us from further consideration for the large-scale prospects. The City has repeatedly requested that ACA forward smaller-scale industrial prospects that can be accommodated by our existing infrastructure; but none were available.
• ECoNA staff and contracted real estate broker, Ken Berkhoff, have continued to aggressively market Winslow’s available City-owned land for industrial development.

• City and ECoNA staff provided site, zoning, and utility information to two small-scale industrial prospects who demonstrated initial interest in Winslow, but chose to locate elsewhere.

• City and ECoNA staff continue to correspond with a prospect who intends to locate a forest products plant in the area that would employ nearly 300 workers and involve more than $100 million in capital investment if his company is awarded the next Four Forest Restoration Initiative (4FRI) contract for forest thinning, which is tentatively scheduled for award by the U.S. Forest Service in July, 2019.

### Code Compliance Cases

- Total Number of Cases: 141
- Number of Cases Pending: 4
- Number of Formal Cases: 41
- Number of Abatement Cases: 0
- Number of Cases Closed: 137
- Number of Cases of Debris: 28
- Number of Cases of Weeds: 40
- Number of Inoperable or Abandoned Vehicles: 73
- Number of Staff Hours Abating Weeds: 64
- Number of Shopping Carts Picked up and Returned: 830
- Number of Abandoned Vehicles Cited (Red Tagged): 20

Staff also participated in a joint operation with the Police and Fire Departments to block vehicular access and remove weeds and debris from the former 3B’s truck Stop at the northwest corner of Mikes Pike and North Park Drive, north of Fast Auto Loans.

### Demolition of Substandard and Abandoned Structures

- 604 N. Colorado - Electrical service, trusses or rafters appear to be broken, east side roof collapsing, interior plaster falling off the ceiling. Back door is open and a side window. Roof Collapsed. Demolition in progress. House has been taken down and most of the debris has been removed. Still has the foundation and leveling of the lot. Demolition started and the building roof and walls have been demolished and removed from the site. The stem wall and foundation have not been removed and the hole filled in. Placed dumpster for new owner (7-26-18). Demolition Completed Fill is on Site (10-3-18).

- 104 E. Cherry (Women’s Club) - Fire damaged. Demolition Permit Issued and Demolition has started. Building debris has been removed. Still have the
foundation to remove and the hole to fill. December 2017 Contractor requested (2) dumpsters to finish the demolition of the buildings on the property. All buildings have been demolished and removed. The contractor is filling in the hole left from the foundation removal. Demolition Completed 2018.

- 120 Navajo Blvd. - House is abandoned and the windows and back door are open. It has been reported that kids are entering the house through the back door and broken windows. No Permit on record for the two-story addition. Dug down the foundation wall. Where we dug, the footing appeared to only be 4 inches thick. Part of the concrete floor in the kitchen area has been jackhammered out and some walls have been removed. Electrical wires and plumbing piping are hanging. Informed that the property was bought. Talked to the contractor/owner about footing for addition and the renovation of the house. Two-story addition has been demolished and the owner is renovating the house 2018.


- 1302 East Second Street - Storage Shed. Asbestos abatement completed 4-25-18. The building has been completely demolished. Part of the NACOG CDBG Blight removal grant 5-10-18.

- 423 South Francis - Abandoned House. Roofing material missing ceiling collapsing inside. Adobe wall is collapsing on the west side of building. Foundation appears to be deteriorating. House has been completely demolished. Part of the NACOG Blight removal grant 5-11-18.


- 402 W. Second Street - Dry Cleaners. Fire damaged building. The building has been completely demolished. Part of the NACOG CDBG Blight removal grant 5-8-18.

- 312 East Mahoney - House Fire. House has been demolished down to the concrete floor 4-25-2018.

- 1416 West Second Street - House damaged by fire. Will need to be demolished (3-20-18). The residence has been completely demolished. Part of the NACOG CDBG Blight removal grant 5-10-18.

- 312 West Second Street - Demolition started 6-12-18. Demolition Complete.


- 414 Adams Street - Owner picked up a Permit Application for demolition of the residence. Two-story 1461 single family. Demolition Permit was issued (7-31-18).
City Council Development Approvals, Annexations, Land Sales, and Winslow Municipal Code Amendments

- Approved an Encroachment Permit to allow construction of three-foot-tall fence along the curb adjoining 161 Pima Drive.
- Annexed approximately 187.15 acres of territory located west across Highway 87 from the Eco-Lena Industrial Park (formerly Duke City Lumber). The annexed property was zoned Industrial.
- Adopted multiple amendments to Chapter 17.80, Signs, of Winslow Municipal Code to comply with a U.S. Supreme Court decision and Arizona State Law to allow neon and incandescent lighting within the Route 66 Overlay and to simplify regulation of electronic message centers and animated signs.
- Approved a Minor Subdivision consisting of four lots on approximately 2.636 acres, located west of Hipkoe Drive and north of Interstate-40.
- Abandoned a portion of Berton Avenue lying north of Third Street and west of Moore’s Pawn Shop.
- Extended the development agreement for Hancock Estates Subdivision.
- Approved a Special Development Overlay on ten acres located north of the northeast corner of North Park Drive and Mikes Pike, to allow for a towing service to be located on the subject parcel.
- Approved the addition of Section 17.60.200, Administrative Adjustment, Winslow Municipal Code, which would allow minor exceptions to zoning regulations regarding dimensions and areas to be approved by the Community Development Director rather than requiring a public hearing by the Board of Adjustment.
- Adopted a text amendment to Section 17.12.030, Annexation, of Winslow Municipal Code, in accordance with Arizona Revised Statutes, Section 9-471(L).
- Approved a Property Split of the former Woman’s Club property on the northeast corner of Cherry Street and Kinsley Avenue into three parcels along the original lot lines of Bly Addition, Block 2, Lots 7, 8, and 9 to allow development of duplex residential units on the lots.
- Designated the Downtown Winslow Entertainment District in accordance with Arizona Revised Statutes Section 4-207(C)(4).
- Authorized the sale of approximately 0.80 acre (the site of the former LZ Budget Motel) located at 1102 East Second Street for multi-family residential development.
- Authorized sale of two acres of real property located south of the Ruby Wash Diversion Levee, west of and adjoining State Highway 87, to Suburban Propane, LP, for the development of a propane storage and distribution facility.
- Conducted a Public Hearing on the Annexation of approximately 265.42 acres of territory situated east of and adjoining State Highway 87 north and south of State Highway 99. The annexation ordinance will be considered during the January 22, 2019 regular meeting.
Grant Funding

- The City is participating in the submission of an EPA Coalition Brownfields Environmental Assessment Grant request with Coconino and Mohave Counties, and the Cities of Flagstaff, Williams, and Kingman for EPA funding of Phase I and Phase II Environmental Assessments. Winslow participated in a previous coalition grant and received more than $200,000 in total project funding with no matching funds required. NACOG is coordinating the effort and writing the grant request.
- The Community Development Block Grant (CDBG) Blight Removal program has been completed with the demolition of two commercial and three residential structures and final reimbursement requests are being processed by NACOG.
- A Federal Transit Administration 5311 grant has been awarded to the City for the establishment of public transit in Winslow. The term of the grant is two years with only the first year of funding being awarded. The first-year award amount of federal funds is $246,000 with a requirement of $34,000 local match for a total of $280,000 in combined first-year funding.

Transit Planning and Implementation

- The Federal Transit Administration 5311 Grant application was submitted by City staff in February with a tentative award letter issued in May. The grant was awarded to the Multimodal Planning Division of the Arizona Department of Transportation (ADOT) with the City of Winslow as the Subrecipient. The executed Grant was received by the City on November 26. The Grant was declared “Active,” meaning that funds could be drawn from the account on December 6th.
- In September, the City and NACOG staff initiated a dialogue with Hopi Senom Transit to partner with Winslow to use 5311 Grant funds to market and expand their current twice-daily route through Winslow which now has few non-Hopi local riders but is open to all persons to use.
- City and NACOG staff received FTA 5311 Grant administration training during a two-day session in October that was held at ADOT’s training facility in central Phoenix.
- City and NACOG staff delivered a formal presentation regarding potential partnership options to the Hopi Transportation Commission at Kykotsmovi in October which was well-received by Tribal officials.
- Transit Manager Timothy Nelson started work with the City on December 3rd and has been quickly educated on the requirements of the 5311 Grant.
- City staff is currently in discussions with Hopi Senom regarding a date for their formal presentation to the City Council regarding partnership with Winslow.
Representation of the City in Regional and State Economic Development Organizations

- The City is a dues-paying member of the Economic Collaborative of Northern Arizona (ECoNA) and receives benefits including lobbying and liaison with the Arizona Commerce Authority (ACA), proprietary marketing and demographic studies, assembly and submission of proposals to development prospects and grant funding agencies, and direct marketing of Winslow to prospects and industry associations.

- The City Manager and Community Development Director are both members of the ECoNA Business Attraction Committee which meets monthly to introduce and review new business opportunities in communities along the Interstate-40 Corridor.

- The Community Development Director is a member and serves as Elections Committee Chairman of the Northern Arizona Council of Governments (NACOG) Economic Development Council which recommends U.S. Economic Development Administration (EDA) grant funding for projects in members' jurisdictions in Navajo, Coconino, Apache, and Yavapai Counties.

- The Community Development Director is a member of the Arizona Association for Economic Development (AAED) Northern Arizona Committee which meets monthly to discuss economic development issues and opportunities affecting all of northern Arizona.

Citizens' Academy

- Community Development staff coordinated the annual Winslow Citizens' Academy in conjunction with the Winslow Rotary Club with all sessions being held during Rotary’s monthly business meetings conducted in the meeting room at Bojo’s Sports Club and Restaurant, 117 E. Second Street. The purpose of the academy is to introduce citizens to the various functions and responsibilities of all areas of Winslow municipal government. Each month, beginning in January, a different City department is featured, usually represented by its director, who discusses the basic functions and duties of the department. As of December, 2018, all departments except Human Resources/Information Technology had presented. The attendance at each meeting ranged from 14 to 25 persons which included both rotary Club members and guests.
Finance Department

For the calendar year 2018, the Finance Department continued to make positive contributions to the City of Winslow consistent with the City’s mission providing leadership and services that foster a healthy community while striving for customer satisfaction. The highlights of this calendar year include the successful procurement of a ladder fire truck, the near completion of installing new water meters, and low interest financing of a WIFA loan for the Wastewater Department, to name a few.

In 2018, the Finance Department continued to optimize the use of technology and invest in staff development and training to maximize efficiency. Staff in the Finance Office has fully implemented the in-house processing of payroll that totaled over $7 million for salary and benefits this year. At the same time, staff assisted over 3,000 utility customers on a monthly basis and processed well over $5 million in utility transactions during the year. Receivables and payables administered through this office totaled over $10 million of General Fund and approximately $12 million of Enterprise Fund for the year.

We continue to use social media as one of the avenues to communicate with our customers and in keeping to our commitment to transparency; we post monthly financial reports on the City’s website. Walk-in customers are greeted by staff and assisted in-person while at the same time assisting other customers over the phone.

We give emphasis to training and encourage staff to attend workshops offered by Government Finance Officers Association of Arizona (GFOAz). We continue to offer staff the one-on-one training by programmers and high level trainers from Caselle Corporate here in Winslow. Additionally, staff received several on-site training sessions on the new Automated Metering Infrastructure (AMI) system for utility billing and water usage monitoring. The emphasis on training is well received by staff showing motivation and job satisfaction, improved morale, more collaboration, and increased efficiency in processes. This calendar year, we recruited to fill the position of Budget Analyst which was vacant for several years but never filled. Please join me in welcoming Olivia Todd into this position. Kelleen Haney was promoted to the Senior Accountant’s position and hope by year-end we will fill the position for Accounting Technician.

Moreover, the Finance staff is committed to providing support to the City’s departments and continues to play an active role in procurement through various cooperatives and the use State contracts to secure the best value for the City of Winslow. We assisted Department heads with bid documents, Request for Proposals (RFP), and secured financing for various projects with the most notably being the ladder fire truck, the low interest loan awarded by Water Infrastructure Financing Authority (WIFA) loan for Phase 3 of the Wastewater Treatment Plant Rehabilitation Project, the demolition projects to eliminate blight, and the near completion of the installation of new water meters.
We also assisted the Police and Fire Departments with their State and Federal Grants to fund much needed equipment and special projects. The key factor in our involvement with these grants is to ensure compliance and timely submission of related documents for reimbursements from local, state, and federal agencies. Of utmost importance in terms of support to City’s departments is to provide timely financial reports for making decisions and planning projects.

The Finance Department is providing oversight of the financial transactions for Winslow Public Housing in light of last year’s thefts by the former Executive Director. The forensic audit that we completed last year to determine the dollar amount of stolen money was accepted by the Office of Inspector General and HUD. I am happy to report that the Arizona Municipal Risk Retention Pool approved the City’s theft claim and earlier this month we received a settlement check for the full amount of $71,736.05 that we reported stolen. Additionally, Kim Salazar was promoted to fill the position of Public Housing Manager and she’s doing a fantastic job.

The Finance Department continues to closely monitor the budget, particularly Revenues and Expenditures with a dedication to providing quality, efficient, and accurate financial reports. We strive to make monthly financial reports available to City Department heads to help guide their operation and to remain fiscally responsible. We also monitor the City’s investments and work closely with the State Treasurer’s on the local Government Investment Pool (LGIP) and the City’s investment Financial Advisor. Above all, we monitor the Transaction Privilege Tax (TPT) reported to the AZ Department of Revenue (DOR) and help local businesses navigate the TPT maze with DOR. City Sales Tax collected by DOR and processed by Finance Department totaled $3.2 million while State Sales Tax totaled $935,000 in fiscal year 2017-2018.

The Finance Department is committed to financial transparency to engage all stakeholders and to demonstrate accountability and build public trust. In keeping with our commitment, members of the public can now access various multi-year annual financial reports including audits, budgets, and Expenditure Limitation on the City’s website. Moreover, the OpenGov link displays financial data in real-time that can be sorted to also show multi-year comparison of revenues and expenditures by Fund, Department or Activity.

Other goals we set for the 2019 calendar year include:

- Complete the renovation of the Finance Department which includes new flooring and new office furniture.
- Fully staff the Department and provide necessary training to new personnel.
- Implement new procedures for Business Licenses to help reconcile the sales tax reported to DOR.

- Install the infrastructure to measure water outflow at the wells.
Fire Department

Prevention Department

Fire Inspections

We have been working more and more with Marshall Larson, on helping each other with the inspections, especially on the new builds. This is a great benefit to all concerned, even for the builder. Speeding up the process by being able to brain storm when questions arise to find the best solution to a problem when life safety is concerned.

Some of the major inspections completed this year were the new Verizon building, Auto Zone, Red Sands Elementary School, and Little Colorado Medical Center.

Others include local day-care centers, and home inspections when requested.

Fire Prevention and Safety Education

Sparky The Fire Dog is still a huge hit with the students. The prevention campaign is very strong and is taken very seriously. They work hard to put on a good program weather it be for young children or business associates learning the proper way to use a fire extinguisher.

This year they presented appropriate programs to over 1100 students and over 300 groups or businesses.

Facility

Improvements

Starting at the top, the roof has been repaired no more leaks.

This leads us to the ceiling tiles that would rain down in the classroom whenever it rained. The ceiling is looking great, the ceiling was lowered in the classroom and has improved the acoustics. In the bunk room the lowered ceiling has improved the climate comfort level.

Now the lighting, this was getting worse on an almost monthly level. Lights were going out with no way to get replacement ballasts. Thanks to Tim Westover, who recognized
how bad it had become he mentioned it to the right people and these situations were improved. However, this could only be done with Mr. Pauken’s understanding of just how much the city buildings had been neglected over many years and was willing to spend money not just on the Fire Department but on all the City facilities.

The heating and cooling of our facility has finally been much improved. For too many years this area had been neglected. The heating was noisy and inefficient, and the swamp coolers only added to the leaky roof situation. Both the staff and guests have commented on the comfort nice look of our firehouse.

I must also thank Mr. Steve Adams and his crew for the nice job with the ceiling and getting it done so quickly.

Also, to Ben Foster, of Foster’s Electric and his staff for researching and installing an efficient heating and cooling system.

I must also thank the same Ben Foster now on the Team City for not only installing our new lighting but for going the extra mile to find lighting that would really work for us. Great hire!

With all these repairs and replacing our house still needs to be given in a few more areas. As you know this building was not made to house fire apparatus but was a Rambler dealership. The bay floors were only poured with 4” of concrete to handle the weight of cars, not tons of weight of fire engines and ladder trucks. Though they have held up well over the 40 some years they are now beginning to crack and sink in areas.

The kitchen is another area that needs attention. The public basically enters this area when they walk in. As some may come in bleeding and in need of medical attention this could become a health risk.

The plumbing is old and when the waste pipes fail large sections of the floor and walls may need to be dug through.

Outside, the apparatus apron is starting to get large cracks and the road is deteriorating badly. As we wash to maintain our equipment and apparatus, the water that does not drain well and sits in the gutter until it makes its way under the concrete and asphalt worsening the situation.

Please give these areas some “$” attention in the next year and beyond. As we continue to acquire more of the equipment, we need to perform our tasks more effectively and safely we are also in need of a larger space to protect the investments of our citizens from the elements. The ladder itself was almost a million dollars; I don’t think anyone would like to see that just sitting outside.
Recent Big-Ticket Items or The Cost of Doing Business

- A 107’ aerial Pierce quint ladder truck at a price of approximately $1 million.
- Equipment and tools to out-fit the ladder truck.
- Attack hose couplings and hand tools cost $4,000.00.
- Vent saw $2,000.00.
- Supply hose 4” X 50’ 15 sections 5,000.00.
- Nozzles $8,000.00.
- Intake valves $3,000.00.

Other supplies and equipment

- Class A Foam 10 pails $900.00
- Class B Foam 10 pails $1,500.00
- Additional code 3 lighting for Rescue 1 $1,000.00
- Replacement and new scene lighting for Engine 3 and Rescue 1 $2,500.00
- Fire helmets $1,500.00
- New tires for Rescue 1 $3,300.00
- Thermal Imaging Cameras $3,300.00

(Please note all prices are approximate)

Training & Personal Improvement

As you know, this is an area that we continually want to keep investing in. Our staff loves to take advantage of the training every chance they can. However, this does become burdensome at times when it consumes so much of their time off hours. Below is a list of some of the hours your Firefighters spent training and the types of training they participated in. Some of the training was done in-house with only our staff, while others were done away outside town or with other departments.

- Extrication class presented by L.N. Curtis Co. with donation of time and vehicles by Nick of Tri-R Towing.
- Training with the New Ladder Truck by Craig with Pierce Fire Apparatus. 216 hours.
- Modern Fire Tactics and Behavior taught by instructors with Western Technical Safety Consulting. 40 hours.
- Dive training, in-house. 140 hours.
- Seminar presented by Mesa Fire Chief, Mary Cameli. 40 hours.
Incident Command System Mag 300 class hosted by the Police Department. 216 hours.
Mag 400. 192 hours.
Residential Sprinkler Plan Review course hosted by Sedona Fire. 48 hours.
Along with all these trainings, the Firefighters participated in numerous special events and City functions, completing daily tasks, responding to emergencies, and attending meetings.

Emergency Responses

Although the EMS and fire call totals for each month are attached the following are some of the types of calls, we responded to and those that were more involved, or worthy of noting.

- 2100 Old Hwy. 66 High Desert Forest Products. 3 plus rows of logs burned; 3-11.
- I-40 exit 245 (Leupp) fuel tanker rollover. Call lasted 9 hrs. involved DPS, ADOT, ADEQ, Tri-R Towing; 5-4.
- Holbrook to provide mutual aid with large motel fire. Also sent our air trailer to fill air packs on scene for all the responding departments; 5-20.
- I-40 milepost 267 to provide aid to Joseph City Fire Department. MVA involving two tractor trailers who collided head-on; 5-25.
- 2100 S. Hwy. 87. Winslow D.O.C. for unoccupied dorm burning. First time Ladder-17 utilized; 6-12.
- 627 French Rd. Kachina Auto Wrecking Yard. Lost three structures, no access to the yard and no near-by water supply. 20,000 of water applied; 11-16.
- 1100 blk. Of W. Second St. apartments burning. L-17 used again.
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<th>March</th>
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Total: 299
I would like to, on behalf of all the Winslow Firefighters, express on sincerest and deepest gratitude to Mr. Pauken for all that he has done for the department and each as individuals; in supporting us and backing us when acquiring the 3,000-gallon pumper tender in 2015 and again the 107’ Pierce ladder truck in addition to seeing that we had the training and equipment needed to better perform our duties.

Mr. Pauken will always be remembered by this team of firefighters in the City of Winslow and we would like to thank him for a job well done.

James Hernandez
James Hernandez
Fire Chief
Human Resources

The City of Winslow is one of the charter members of Rural Arizona Group Health Trust. This is a self-funded medical pool comprised of 19 entities. At, or near, the beginning of each year, the Trust meets to discuss future changes mandated by Healthcare Reform as well as past performance which effects premiums for the upcoming year. This past February, although higher than previous years, we were able to maintain a modest 4.8% rate increase from the previous year’s rates. There are a few items that precipitated the increase in cost of benefits this year.

Initially, Blue Cross/Blue Shield informed us that Mayo network would be added to our network as a mandatory addition; however, we were given at least a one-year deferral prior to the beginning of the plan year. The Trust opted to keep the increase in premiums in place to build a reserve since it seems the network will be a required addition in the near future. Our Vision plan was transitioned from Avesis to a self-funded plan with greater benefits, but the increased administration costs did lead to a minor increase in premiums.

The last item that was included as an additional benefit, which also slightly increased premiums, is the Omada Wellness plan. This plan is available to members that are at risk for diabetes or hypertension and provides a caseworker to that member to help change their lifestyle and lower their risk. This program has already proved successful and we anticipate, as more members take advantage of the program, the Trust will experience lower claims tied to these risks which will then lower premiums. We will meet once again this coming February to review any strategies to help control costs in the years to come.

We successfully replaced two retiring employees from our management staff this year. Our City Librarian, Docia Blalock, retired at the beginning of 2018 and was replaced by our current City Librarian, Galen Worthington. We look forward to the plans that Mr. Worthington has for our Library in the near future.

Allen Rosenbaum, our Public Works Director, also retired at the beginning of 2018. We selected Tim Westover, one of our Public Works Deputy Directors, to succeed Mr. Rosenbaum and he has hit the ground running. We expect Tim to continue his fantastic performance in this new role.

Risk Management

As reported last year, we received a notice of claim from the EEOC regarding a discrimination complaint from a former employee. We completed our response in early 2016 and have yet to receive any further notification regarding the former employee claim.

On a positive note, our Worker’s Compensation costs were once again reduced in the current fiscal year. Upon meeting with the Arizona Municipal Risk Retention Pool, we were made aware that our current Worker’s Compensation claims are among the lowest
in the state. We believe that our training program, constant oversite by department directors and the addition of TriageNow have directly impacted this decrease in claims and cost. The TriageNow program requires the injured employee and their supervisor to call in to TriageNow to report the accident. The medical experts from this company then complete the required reports and determine at that time if the employee must seek additional treatment. Because medical professionals are now determining the need for medical treatment our claims and usage of the emergency room have dramatically decreased causing a decrease in our costs.

**IT**

Once again, we have made great strides in the past year to enhance the IT environment for the City. We implemented our disaster recovery plan which now includes daily back-ups for our servers to physical and cloud servers. Having this security in place ensures that we have the necessary continuity to remain working in the event of a disaster. In testing the back-ups in a disaster scenario, we determine that we would be able to continue our general computing operation within a four-hour window.

In July, we launched our new website. Although the former website was still functional, a refresh was needed to give the website a more modern view. We appreciate the service that MediaDuck provided on our old website. However, Revize was able to offer us a platform where we now have the ability to make needed changes to the website ourselves. This has helped tremendously in getting information to citizens in a timely manner. Training of staff so each department can modify their own page and keep it up to date is an ongoing process.

Last, but not least, we recently launched the City of Winslow Facebook page. This has also been an effective form of communication between City staff and the public. With the loss of The Scoop, and other publications that provide service once a week, we were finding it harder and harder to get pertinent information to the public. The use of social media in distributing this information has been a tremendous asset and we expect the page to continue to grow in popularity.

We often look back and are not sure what we have accomplished until sit down and go through all of our notes to determine what to put in the annual report. I can honestly say that we have accomplished a lot this year in my respective departments and expect that to continue. This past year has been an exciting year and I can’t wait to see what we accomplish next year. I look forward to your constructive feedback.

Sincerely,

David Coolidge

David Coolidge
Human Resources Director
Library

Introduction

People sometimes ask why a library is still needed in a day of internet and e-books technology. Libraries in the 21st Century are about more than just books – it’s exactly because of the growth of the internet and new technology that the public library is needed more than ever to provide this access to the public. Consider the growth of home entertainment centers; yet, the public theater complex continues to thrive.

In the same way, the library provides the opportunity of community space for purposes and services as diverse as individuals themselves, in an egalitarian environment where all walks of life are welcome. Libraries must also adapt to changing media and changing citizen needs to stay focused and relevant.

The Winslow Public Library, in addition to providing traditional print media and the time-honored summer reading programming, has in the past year provided public access to an almost infinite variety of local community needs. Computers for the job-seeker, genealogical databases for heritage buffs, Wi-Fi to the adult student’s laptop, proctoring exams for the long-distance college student, physical space for a social worker to speak to a client, copy services for the local business person, a courtesy phone for a teen to connect with home for a ride, and a café area for a parent or grandparent to relax or read one of the seven area newspapers and sixteen periodicals we carry.

The mission of the modern library is not only focused on traditional literacy but also individual education in the area of digital literacy: the ability to find and discern accurate, relevant digital information for work, school, and personal needs – and spot the fake news, the less than reputable source. Librarians are indeed the original search engine for the people.

Annual Statistics

The year saw a significant improvement in visits to the library over the previous year (4.7%) and a continuation of increases in computer technology and Wi-Fi use (6.4% over 2017FY). Overall circulation of printed materials remains flat but stable. The table below reflects the most salient statistics reported to the Arizona State Library. NCLD stands for Navajo County Library District. The 12% increase in “Items Loaned to NCLD” member
libraries over 2017FY can be attributed to a new internal procedure that ‘captures’ additional loan requests and gets more of our collection into circulation.

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**Programs & Services**

The 2018 summer reading program represents a great investment of time and energy on the part of library staff, volunteers and members of the Winslow community that contribute their time and resources to enhance the lives of children and youth. Twenty-five events over a six-week period in June and July provided children, parents and adults an incredible variety of personal enrichment and growth. Twenty of the summer reading events involved the use of local talent through teachers, artists, counselors, and businesspersons. The five events with visiting performers brought the outside world to enrich the community and gave us a chance to show off our town to the world. One event, the Kilted Man, was held on a Saturday night and was regarded as world-class entertainment for adults as much as children.

Over the course of the year, 76 library-sponsored events were attended by 2,065 children and 307 adults for a total of 3,372 persons. A new and very popular, well-attended
program proved to be hosting a family-oriented movie at the local Winslow Theater. We thank the theater owners for providing an outstanding space for a very reasonable price.

The Winslow Library was a recipient of a $675 grant from the Arizona Center for Afterschool Excellence and Cox Communications for creating an afterschool community garden club. Led by the Winslow library staff member, Linda Chambers, and other local and county soil science experts, a total 135 children and adults attended twelve meetings. Most of the grant money was used to build lasting infrastructure in the community. Furthermore, the library proctored fifteen exams, held four free community health screenings, an annual scavenger hunt, three solar parties, three Black History Month activities, and set up a kid’s table and activities at the Winslow High Desert Fly-In. For the 15th year, staff prepared contribution for the Festival of Trees.

Community Partners

The library worked with a several city departments and local organizations to host events for the benefit of the community, including Homolovi State Park, the local NAACP Chapter, Parks and Recreation, Winslow Arts Council, Winslow Theater, Winslow Police Department, Winslow Fire Department, and the Winslow Visitor’s Center. Because of the library’s small size and lack of a community room, the Girl Scout House and the Hubbell Room at the Chamber of Commerce provided critical meeting space at no charge. The library has also formed a three-way partnership between the County Library District and the Library Laundromat League based in Pennsylvania to keep boxes of books for kids to read in two Winslow laundromat facilities. One laundromat employee laughed, “adults are reading the books too, instead of watching the TV.”

Staff and Volunteers

The library employs six persons (2 full-time, 4 part-time), who have a total of 71 years of library work experience. This year, our Children and Youth Services employee, Berk Hendricks, left to pursue a full-time library career opportunity in Flagstaff, and Dawna Ybarra, a long-time Winslow resident and local business owner with a rich background in youth work and therapy animals, was hired to succeed Berk. At this time, the library has
two very dedicated seniors who volunteer their time on a weekly basis. Junior and Senior High students have provided over 250 hours of volunteer time for summer reading programs.

**Friends of the Library Partnership**

The Friends provided $3,144 for a new public use copier in 2017 and about $3500 for the 2018 summer reading programs. The Friends continue to meet at the library for board meetings and the library continues to provide supporting services to the Friends by way of sorting and boxing donations and collecting the money from Judy’s Corner sales. The Friends Annual Book sale in October raised over $2000. The Friends have already voted to make $2100 available to the library in the coming year to increase the number of public access computer tables and supporting equipment. The NW corner of the library property has an enclosure for persons to donate cans as a fund-raiser.

**Value Calculator**

The 2018 value calculator* demonstrates the level of value the library services and materials provides to the public and is substantially more than the $251,411 library FY18 City annual budget.

<table>
<thead>
<tr>
<th>No. of times item/service used</th>
<th>Library Materials/Services</th>
<th>Value of Use in dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>10,874</td>
<td>Adult books borrowed</td>
<td>$184,858</td>
</tr>
<tr>
<td>990</td>
<td>Teen books borrowed</td>
<td>$11,880</td>
</tr>
<tr>
<td>7,049</td>
<td>Children’s books borrowed</td>
<td>$118,883</td>
</tr>
<tr>
<td>6,030</td>
<td>DVD’s &amp; VHS</td>
<td>$24,120</td>
</tr>
<tr>
<td>179</td>
<td>Audiobooks</td>
<td>$1,781</td>
</tr>
<tr>
<td>14,189</td>
<td>Computer/Wi-Fi Sessions</td>
<td>$170,268</td>
</tr>
<tr>
<td>230</td>
<td>Interlibrary Loans</td>
<td>$5,750</td>
</tr>
<tr>
<td>5,925</td>
<td>Reference Assistance</td>
<td>$41,475</td>
</tr>
<tr>
<td>3,372</td>
<td>Program Attendance</td>
<td>$26,060</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$585,075</strong></td>
</tr>
</tbody>
</table>

*The Value Calculator is created and maintained by the Massachusetts Library Association through an initiative of the American Library Association and is now widely accepted and used by public libraries as a gauge of the value of services rendered to the public. For example, the value for the adult books is based on the average cost of a print book at Amazon.com. The calculator website is located at: [http://www.ilovelibraries.org/what-libraries-do/calculator](http://www.ilovelibraries.org/what-libraries-do/calculator)

**Infrastructure and Internal Changes**

The City of Winslow has provided excellent grounds keeping and janitorial services to the library and its patrons. The basic infrastructure and power plant of the building is sound although some minor leaks in a few areas occur during heavy rains. Internally, the public
computer area was reconfigured to meet ADA standards for access and one catalog-only computer was converted to make seven computers available to the public instead of six. Lastly, library security was enhanced by the purchase of a panic button, which is now installed at the central circulation desk area for emergency situations.

**Navajo County Library District Support**

The NCLD provides $1300 each year for a library to use however it wants and all of that amount went towards the purchase of new staff computers. The Library District staff manages and pays for the World Cat Interlibrary Loan Service, allowing our local people to get materials outside of Navajo County Libraries. This service saves our local library at least $960 annually, not including the substantial cost of staff time. The Winslow patrons continue to benefit from the periodic rotation among libraries of county-owned items (dvd’s, music cd’s, etc.) into the local collection.

**Goals/Objectives for the Coming Year**

As Winslow promises to be a City in Motion, so does the library staff, services and programming have to be in a state of continual assessment to maintain growth and relevancy in the digital age. The following seven areas are a focus for change. Some of these goals will take longer than a year. Progress is already being made in several.

- **Community Committee for Library Mission Update**
  The last community-based planning committee for reviewing the library mission was in 2004. It’s time to organize and conduct a new examination of the vision/mission of the modern library.

- **Strategic Technology Plan**
  A plan is being developed to replace all technology every 3-5 years.

- **More Outreach Services**
  The library exists to make a difference in the community. Outreach to individuals and organizations, especially children’s advocacy, can be increased. For example: expanding the laundromat library program, planning public housing story times, being a resource to Headstart parents and staff, conducting local school book talks, and creating Free Little Library locations.

- **Increase computers by 50 Percent**
  At least 50 - 70% of the visitors who come into the library are ONLY wanting to use a computer or the Wi-Fi service. Virtually every day patrons have to go on a wait list to have access to a computer. The goal is to bring the total number of public computers from 7 to 10 and make the remaining Online Public Access Catalog (OPAC) computer ADA compliant.
Children’s Room innovations
Plans are being considered for a modest reimaging of the Roxanne’s room for colors, layout, and décor using local artists and craftsmen.

Young Adult Development
The library definition of young adult is ages 12-19 and must be considered to be an underserved population. More effort must be made to examine what additional programming and resources can be committed to them.

Arizona Room/Public meeting/conference room
With a creative use of current space and a modest renovation, a small 12’ by 12’ area could be repurposed into an Arizona Archival Room and small group conference. A feasibility study will be conducted to consider this project.

Recruit Additional Volunteers
In the coming year an intentional effort will be made to recruit additional volunteers for a variety of tasks and free up staff time for more programming and outreach activities.
On behalf of the men and women of the Winslow Police Department, it is my pleasure to present the 2018 Winslow Police Department Annual Report. I am so proud of the sworn officers and civilian staff who represent this fine law enforcement agency. Due to their efforts, in a constantly changing criminal justice environment, we have enjoyed a strengthening partnership with our community.

As we continue with our principle mission of the preservation of life and property, reduction of fear in the community through the reduction of crime, and the protection of persons and property, we do so with our on-going commitment to community involvement and transparency.

In 2018, the Winslow Police Department experienced a great deal of positive, deliberate internal change to our staff, procedures and training. This change has helped our department establish the framework for what will soon make the Winslow Police Department become the finest law enforcement agency in our region.

In this report, you will see we have recognized our employee excellence through our employee awards program. I believe we have a very professional police department staff who deliver the highest level of professional service.

I am honored to lead this organization as we continue to face many challenges in 2018. We are committed to keeping Winslow a safe place to live, work, and raise a family, and we will do so with effective policing and community partnership.

Daniel J. Brown

Daniel J. Brown
Chief of Police
Personnel Updates

Promotions

- Robert Downs, Police Officer 03/29/2018
- Richard Moralez, Police Officer 03/29/2018
- David Sargent, Police Sergeant 07/10/2018

New Employees

- David Sargent, Police Officer 03/26/2018
- Lisa Cabazos, Police Dispatcher 06/11/2018
- Willis Sequi, Police Officer 07/23/2018
- Shane Robertson, Police Officer 09/04/2018

Retirements

- Quentin Hayes, Police Sergeant 07/31/2018

Employee Recognition

Officer of the Year

Officer Jared Jake was selected as the Winslow Police Department’s 2018 Officer of the Year. Officer Jared Jake began employment with the Winslow Police Department in January of 2015. In the close to four years Officer Jake has been an officer, he has routinely set a high bar for himself. Officer Jake routinely leads his peer group in arrests, and traffic activity. Officer Jake is eager to learn and enhance his skills. As a new K-9 officer, Officer Jake is often called to assist officers on various shifts as well as assisting other agencies. Officer Jake’s maturity, integrity and calm demeanor make him highly respected by his peers and supervisors alike. In July of 2018, Officer Jake was with Corporal Calnimptewa when the two officers were shot at by an armed teenage subject who had broken into a Pawn shop. Officer Jake reacted quickly, and after the suspect had been shot by Corporal Calnimptewa, the two officers quickly de-escalated the situation and were able to take the wounded suspect into custody without further injury to the suspect or themselves. Officer Jake maintains a meticulous appearance, and a positive attitude. Officer Jake has many qualities, but the most significant trait Officer
Jake possesses is the ability to remain humble and grounded which are traits that will help propel his career for many years to come.

**Supervisor of the Year**

Sergeant Caleb Davis was selected as the Winslow Police Department’s 2018 Supervisor of the year. Sergeant Davis started with the Winslow Police Department in December of 2017, following a long career with another agency. Immediately upon starting his role as a sergeant with the Winslow Police Department, Sergeant Davis worked side by side with his officers “leading from the front.” Sergeant Davis displays a “can do” attitude on a daily basis, and as a sergeant, generally leads the entire department with arrests. This, while juggling the requirements of a patrol supervisor.

Sergeant Davis is very humble, confident, respectful, determined, trustworthy, dependable and courageous. Sergeant Davis shows compassion for all employees, always checking on all employees during his shift, including dispatchers and other civilian employees. Sergeant Davis provides his shift with daily goals for each shift and then works side-by-side with them to accomplish those goals. This has made a significant impact on the amount of self-generated activity within the department, wherein his squad routinely leads the entire department in arrests. Sergeant Davis treats everyone with respect, including those citizens who have been arrested. Sergeant Davis is described by his employees as “a man of his word, and does what he says he is going to do.” Sergeant Davis is a very positive role model new officers. His personal qualities are selfless, kind and caring. Sergeant Davis is the perfect example of a supervisor who believes in servant leadership.

**Civilian of the Year**

Sylvia Begody was nominated by her peers as the Civilian Employee of the Year for 2018. Sylvia has been described as one of the biggest assets to our department. Sylvia tackles every task she is assigned with eagerness and vigor and always bears a smile on her face. Sylvia is eager to learn, volunteer, and help out in any section of the police department that needs support. Frequently, Sylvia will come to the station on her own personal time to check on other employees, make sure everyone has what they need or even bring food for the entire force that calls Winslow Police Department their home. When a community outreach opportunity arises, Sylvia is the first to raise her hand and volunteer her time outside of her normal working hours. Sylvia is kind, courteous and compassionate to all of her co-workers, supervisors and the many visitors that come to the station. According to one of the employees who nominated Sylvia for Civilian
Employee of the Year, “Sylvia is a constant reminder to all of the employees at the Winslow Police Department that we are all family.” Sylvia's personality is beyond compare but so is her work ethic.

Often, Ms. Begody attempts and tries to find better ways of handling every day duties, many times resulting in great success. She is promptly on time, organized, dedicated and focused on her work and as stated before, always trying to learn new things. Sylvia recently took it upon herself to give the employee break room a much needed facelift in order to make the Winslow Police Department feel like home to many of us. For these reasons and many more not listed, the Winslow Police Department is proud to have selected Mrs. Sylvia Begody as the Winslow Police Department’s 2018 Civilian of the Year.

Life Saving Award
On May 25, 2016 at 1700 hours, Officer Afton Foster and several additional officers responded to Interstate 40 and North Park Drive in the City of Winslow regarding a teenage male subject who was threatening to commit suicide by jumping off of the overpass onto the street below. Over the course of 40 minutes, Officer Foster calmly spoke with the teenager, convincing him not to jump to his death. Officer Foster’s calm and nurturing demeanor and caring words convinced the teenager to not commit suicide. The actions of Officer Foster no doubt saved the life of the teenager.

Programs and Events

Coffee with a Cop & BBQ with a Cop

Coffee with a Cop gives Winslow residents an opportunity to meet with Winslow Police Officers for coffee and conversation. There is no agenda, just a chance for the public to get to know the officers that serve their community. In 2018, we held several Coffee with a Cop events and one BBQ with a Cop event. These events have proven to be very popular with officers and community members. This very successful program will continue into 2019 and beyond. The Winslow Police Department is building relationships with the community, one cup of coffee at a time!
Ongoing Community Events

The Winslow Police Department is very active with various community events. Events include assisting with the annual clean-up project at Clear Creek, 9/11 Memorial Event, Run for the Wall event, funeral escorts, hometown parades and the Hometown Heroes event hosted by the public library. Winslow Officer’s and staff are also very active in our local schools where they routinely to read to the students and play various sports with the students in a continuing effort to build trust and personal relationships with our community youth. The Winslow Police Department also works in tandem with local churches and non-profit organizations to provide food, water and blankets to those in our community who are in need.

Patrol Division

The Uniformed Patrol Division of the Winslow Police Department is the largest and most visible division in the department. The Winslow Police Department Patrol Division consists of 1 Lieutenant, 4 Sergeants, 2 Corporals, and 9 Officers.

Patrol is responsible for the 24 hour a day, seven days a week operation of the department, responding to calls for service, conducting investigations and taking enforcement action. Our patrol officers also handle specialty assignments, including School Resource Officer, K-9 Officer, and Traffic enforcement.

This year, patrol division responded to over 14,000 calls for service, managed over 1,200 written reports, and made over 1,100 arrests. Patrol also issued 512 Citations and 423 Written Warnings. These service calls included responding to crimes in progress, traffic collisions, missing persons, lost children, preventative patrol, preliminary criminal investigations, and other emergency and non-emergency calls for service.
Patrol is also responsible for security and traffic management at major local events which benefits and increases the safety of the Citizens of Winslow, including the Standing on the Corner Festival, the Christmas Parade, the Car Show, 4th of July and the Cardinals Draft which was held on our famous corner.

In addition to serving the needs of Winslow, Patrol also assists other area Law Enforcement agencies including Department of Public Safety and the Navajo County Sheriff’s Office, participating in targeted DUI task force enforcement (Route 66 DUI Task Force) and events such as the Navajo County Fair in Holbrook. This year extending our services all the way to Heber, assigning an officer to assist with coverage for the NCSO Christmas party.

It has been an exciting year and we welcome the addition of Officers Moralez and Downs who graduated Field Training this year and are full time solo officers serving Winslow. We also welcome three new experienced officers to Patrol Division; Sgt. David Sargent, Officer Shane Robertson and Officer Willis Sequi. Robertson was a former WPD officer returning after several years of service with NCSO. Willis Sequi is an AZPOST subject matter expert on High Risk Stops and David Sargent is a certified Drug Recognition Expert. Every one of these individuals offers knowledge and experience that raises the quality of service our department provides to the community and are valuable additions to our team.

School Resource Officer

The Winslow Police Department School Resource Officer (SRO), Sergeant Afton Foster, is assigned to the high school. The main goal of the SRO is to provide security, teach law related education and to prevent juvenile delinquency by promoting positive relations between youth and law enforcement. Sergeant Foster is not just a police officer assigned to a campus, he is a true asset to the entire community by being a positive role model for our youth.

Criminal Investigations Division

The Winslow Police Department Criminal Investigation Division (CID) is staffed by one Sergeant and four Detectives. Two Detectives investigate major persons and property
crimes. One of the Detectives is assigned to the Gang and Immigration Intelligence Team Enforcement Mission (GIITEM) operated by the Arizona Department of Public Safety. Another Detective is assigned to the Major Crimes Apprehension Team (MCAT) operated by the Navajo County Sheriff’s Office. Together these Detectives work diligently to ensure the safety of the community.

The Detectives assigned to the Winslow Department carry an average case load of 15 to 20 cases per detective each month. During 2018, the Criminal Investigations Division experienced a success rate of over 70% of investigated cases resulting in arrests. CID went before the Navajo County Grand Jury 105 times in 2018 and received a “true bill” (indictment) on 104 cases. Additionally, CID Detectives testified in four jury trials and successfully received conviction in all four jury trials. In total, CID averaged 599 cases in 2018. Each year, the Winslow Police Department Criminal Investigations Division forwards more cases to the Navajo County Attorney’s Office than any other agency within Navajo County.

Evidence Unit

The Winslow Police Department Evidence Unit is staffed by Mr. Doug Walton. Mr. Walton is in charge of all body worn cameras and Taser data entries. Mr. Walton was successful in increasing and updating our system this year with 20 new Tasers and 20 new body worn cameras for the patrol division.

Additionally, the organization and purging of old evidence in the main evidence vault is nearing completion. Old evidence in the walk-in refrigerator and freezer has been purged and items from the floor freezers are being inventoried and relocated to the walk-in units.

On August 8 and 9, 2017 Evidence Management Specialists, LLC. conducted an inspection and audit of the Winslow Police Department’s Property and Evidence Unit. Areas of concern that have been completed and/or are being completed as of this date are as follows:

- All of the evidence that was stored at the old Winslow Police Department jail has been purged or retained and relocated.
- Inventory of evidence within the storage sheds behind the old Department is currently underway. These items will be stored in an intermodal container, while research on the cases is completed. The container will be relocated to the Winslow Police Department once the inventory is completed. It is anticipated that the inventory will be completed in two months. (Note: The Winslow Police Department has evidence logs from 1980 to current. Once
these cases have been researched and the evidence has been purged or retained; these logs may be purged to current as well.)

- New shelving (6’x3’x10’) has been purchased for the evidence room. This will aid in lost storage space.
- Evidence in the main storage area has been purged or retained up to 2006.
- Temporary storage lockers have been installed in the Officers’ report room.
- Periodic and quarterly internal audits have been scheduled with command staff.
- Plans to update the vehicle storage area is under way.
- Property/Evidence inventory management system has been implemented within the new Kaseware program.

**Support Services**

**Communications Division**

Your City of Winslow Police Department 911 Communications Division staffs six (6) fulltime employees (1 Supervisor, 5 Emergency Dispatchers) and we staff one (1) on duty at all times 24/7/365. The Communications Division handles both inbound emergency and non-emergency telephone calls for the Winslow Police Department, Winslow Fire Department, and Action Medical Service.

Within our center, we answer 17 telephone lines to include 911, non-emergency, dedicated administrative lines, ring down lines, and internal network lines. Our radio network is responsible for nine radio frequencies which include two police patrol frequencies, two police tactical frequencies, two Fire/EMS frequencies, and three interagency frequencies for major joint agency operations.

For reporting statistical data of telephone calls handled by the Winslow Public Safety Dispatchers, the following data applies from January 1, 2018 through mid-December:

<table>
<thead>
<tr>
<th>Category</th>
<th>2017</th>
<th>2018</th>
<th>% +/-</th>
</tr>
</thead>
<tbody>
<tr>
<td>9-1-1 Inbound Telephone calls:</td>
<td>7,282</td>
<td>7,979</td>
<td>+ 9.5%</td>
</tr>
<tr>
<td>Inbound Non-Emergency calls:</td>
<td>26,512</td>
<td>30,205</td>
<td>+ 13.9%</td>
</tr>
<tr>
<td>Outbound Non-Emergency calls:</td>
<td>7,129</td>
<td>8,298</td>
<td>+ 16.4%</td>
</tr>
<tr>
<td>Total # Telephone calls:</td>
<td>40,923</td>
<td>46,482</td>
<td>+ 13.6%</td>
</tr>
<tr>
<td>Average Per Dispatcher:</td>
<td>8,184.6</td>
<td>9,296</td>
<td>+ 12%</td>
</tr>
<tr>
<td>Calls answered in 10 seconds:</td>
<td>93%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(National Standard)</td>
<td>90%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Calls answered in 15 seconds:</td>
<td>99%</td>
<td>99%</td>
<td></td>
</tr>
</tbody>
</table>
Of the 46,482 telephone calls processed, a total of 17,797 calls for service were generated. They are broken down as follows:

<table>
<thead>
<tr>
<th></th>
<th>Police</th>
<th>Fire</th>
<th>EMS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>14,655</td>
<td>286</td>
<td>2,876</td>
</tr>
</tbody>
</table>

On average, each Dispatcher receives 9,296.4 telephone calls and dispatches 3,559.4 calls to field personnel. It is noted that major municipalities like Phoenix, Mesa, and Chandler typically work about 7,000 telephone calls per dispatcher each year based on information they report. Although we cannot compare directly city to city, it is noted specifically that the workload each dispatcher handles is about 30% greater than most others, often with little or no backup or supporting dispatcher.

**Records Unit**

The Winslow PD records department consists of civilian employees Arlene Rubi and Sylvia Begody. They fall under the Supervision of Patrol Sergeant Melissa Aragon. The Records Department is responsible for the processing and physical or electronic storage of all official Winslow Police Department reports, documents and any associated files.

Records personnel handle all incoming records requests in compliance with State Law and standard records compliance procedures. Often, they are the first employees in contact with the public whether here to get copies of police reports or to request assistance from an officer. Both records clerks are trained in fingerprinting, notary, and Uniform Crime reporting procedures.

They also ensure that all time sensitive files are properly tracked and transferred to the Navajo County Attorney’s office and City of Winslow Courts.

**Administration**

The Administration office of the Winslow Police Department is staffed by the Police Chief and one Administrative Assistant. Administration is responsible for the overall management of the Winslow Police Department. This includes department policies, procedure, procurement, finance, timekeeping, media relations and personnel records. Administration works hand in hand with department proctored community groups such as the newly established Citizen Liaison Committee.
Training Unit

This year, the Winslow PD Training Department assigned officers and civilian staff to a combined total of over 2,000 training hours. The trainings attended by our officers this year far exceeds the minimum annual training standards required by AZPOST.

Our department hosted two Crisis Intervention Team trainings (CIT) in partnership with Change Point and the Navajo County Criminal Justice division, two National Incident Management NIMS courses and also hosted a Traffic Incident management (TIM) course at Winslow PD. These courses were well attended by Winslow PD and other area agency personnel.

Officer Jared Jake was certified as a K-9 Handler. He is assigned as the primary K-9 Handler and is the second officer certified. Though we only have one K-9 this prepares our agency for future growth in that.

Detectives Sergeant Thermen and Detective Alicia Marquez were certified in forensic cell phone examination and the Detectives attended specialty training in investigations, search warrants and response to Officer Involved Shootings.

Other trainings attended by our officers throughout the year include Basic Field Training(FTO), Basic Patrol Rifle Certification, Advanced Collision Investigation, Sex trafficking investigation, Hate Crime investigations, equine investigations and numerous other diverse courses.

In addition to managing and ensuring that staff attend required courses, I am proud to report The Winslow PD Training Department has a diverse cadre of trainers, all of whom are active in teaching both in-house here at Winslow PD, and offsite, at locations including the NALETA Police academy, assisting as instructors and as role-players in the training of cadet officers.

Our goal is the increased professional development of our officers helping them be better equipped to perform their jobs and improve the quality of service we provide to the citizens of Winslow.
Noteworthy Accomplishments in 2018

Citizen Police Academy

The Winslow Police Department hosted a citizen police academy during the summer of 2018. This class was one month long and had 15 graduates. The citizen police academy is open to the public and offers a “glimpse” of police work within our community.

Citizen Liaison Committee

This newly established committee is a 15-member panel of a diverse cross section of our community. The committee tackles issues related to public safety issues in our community and region. This offers citizens a “voice” in law enforcement topics that effect the City of Winslow. This unique committee also includes two at large members from the Hopi Tribe, the Navajo Nation and one current board member from the Navajo Nation Human Rights Commission. Quarterly trainings are a goal of the CLC, allowing not just problems to be discussed but also solutions.

Improved Technology

The Winslow Police Department deployed Arizona’s first ever Cloud Based Dispatch Program and Records Management System as we rolled out the Kaseware CAD and RMS program. With continued feedback and support from City of Winslow personnel of all rank and authority, the system is constantly improving and evolving into a stronger stable and robust system.

The implementation of Kaseware afforded our agency complete and total mobility in any situation with redundancies and fail safes built in. Our patrol officers now have the ability to utilize various mobile devices (phones, tablets, laptops or anything with a connection to the internet) to view calls, pull up cases, conduct investigations in the field and many other options not afforded in the past.

The Kaseware system is also ground breaking in regards to its use of GPS systems. By utilizing the existing GPS systems already built in wireless smart phones and tablets, the cost of Global Positioning and unit tracking has been significantly reduced. (As a direct result of the deployment of Kaseware and its ability to track via GPS the location of emergency responders such as police and fire personnel, this has directly resulted in the improved ISO (Insurance Service Offer) Rating for the City of Winslow which has the direct impact of decreasing insurance rates for all residents. January 2019, we deploy
mobile devices to our Winslow Fire Department to afford real time case information and GPS tracking as well.

Working the State of Arizona 911 Office and CenturyLink, the Winslow Police 911 Communications Center deployed Next Generation 911 systems. Transitioning from a 1980’s infrastructure of wireless based telecommunications, we transitioned to an IP based system that lays the groundwork for advancing technologies. With the rollout of this system, Winslow was the first in Northern Arizona and 5th in the State of Arizona to deploy NextGen systems.

Currently, NextGen 911 systems afford 911 PSAP’s (Primary Service Answering Point or 911 Dispatch Center), the ability to utilize broadband services to transmit and share data. In doing this, calls are able to be received significantly faster with more accurate location information and proper call routing.

As shared in a September report, “old” 911 systems would route to a cell tower then to the closest agency to that tower to determine the appropriate response for the call. Often times, this would require significant questioning to obtain a location from a caller who is already panicked and stressed. NextGen 911 provides “Geospatial Call Routing” which provides real time location information and GPS data. Rather than routing the call to the agency closest to the tower, the call is routed directly to the responsible agency.

In addition to the improved GPS accuracy and Geospatial Call Routing, NextGen 911 systems are capable of immediately rerouting calls to any NextGen 911 center or phone capable of receiving the call. This means that in emergency or evacuation scenarios, should Winslow need to be evacuated, our calls will automatically be routed to another nearby agency. That agency will have full access to our exact information and data.

NextGen 911 has also laid the foundation for the future in public safety communications as it will be capable of receiving texts, photos and live streaming videos. This information will significantly improve the situational awareness and better prepare our first responders as they tackle the emergencies in our community.

With the combined deployment of NextGen 911 and Kaseware, Winslow Police 911 Communications is fully capable of operating in a mobile environment from anywhere we can access the internet.
Internal investigations

The Professional Standards Unit investigates complaints against Winslow Police Department employees. Currently, the office is staffed by one Lieutenant and the criminal investigations Sergeant. The Professional Standards Unit’s function is important for the maintenance of professional conduct and risk management. The integrity of the agency depends on the personal accountability and discipline of each employee. To a large degree, the public’s perception of the agency is impacted by the quality and transparency of the professional standards investigations.

The Winslow Police Department Professional Standards Unit were assigned ten (10) internal affairs investigations. Of the ten complaints received, five were external complaints and five were internal complaints. Three resulted in a finding of sustained, four were unfounded, one resulted in a resignation before completion and two remained under investigation at the end of the year.

Each personnel complaint shall be classified with one of the following dispositions:

- **Unfounded** - When the investigation discloses that the alleged acts did not occur or did not involve department members. Complaints that are determined to be frivolous will fall within the classification of unfounded.
- **Exonerated** - When the investigation discloses that the alleged act occurred but that the act was justified, lawful, and/or proper.
- **Not Sustained** - When the investigation discloses that there is insufficient evidence to sustain the complaint or fully exonerate the member.
- **Sustained** - When the investigation discloses sufficient evidence to establish that the act occurred and that it constituted misconduct.
Public Works Department

It is my pleasure to prepare my first annual report as Public Works Director for the 2018 calendar year. 2018 started the year off with the retirement of Allen Rosenbaum, the previous Public Works Director. Since then, it has been my privilege to work alongside many great City staff and employees, other government agencies, and the citizens of Winslow to achieve many accomplishments this year.

Public Works had two additional employees retire in 2018. In May, Harold Williams retired. Harold worked for over 10 years with Parks working on ballfields, cemetery, and also at the transfer station.

Max Milligan, Parks lead Worker, retired in August of 2018. Max had over 40 years working in the Parks Department and oversaw many improvements throughout those years. Both Max and Harold are greatly appreciated for their hard work and will be missed.

Several new employees joined the Public Works Department this year. Ben Foster, a local licensed electrician and A/C business owner, joined us as our Facilities Lead Worker earlier this year. Ben has done an excellent job this year taking over the facilities division.

Carl Pruett, Frank Marriott, and Robert Kauffman began working for the city through our seasonal part time positions. Because of their proven hard work and dedication, they were able to obtain full time positions when they became available. Many of our current full time employees got their start through this same method.

Catherine Walters replaced Harold Williams out at the transfer station. Catherine worked for the City some time ago and it’s great to have her back again.

The City logo states that Winslow is “A City in Motion.” I strongly believe that the employees in the Public Works Department help keep this great city “In Motion.” This department continually works together with other departments and the public on many events throughout the City. I am proud of each division and their employees for the hard work and commitment that they give on a regular basis. On the next few pages you will find many accomplishments that these employees have attained to help make Winslow “A City in Motion.”

Tim Westover

Tim Westover
Public Works Director
Accomplishments

The Public Works Department consists of many sub-departments or divisions. These divisions combined make Public Works the largest department in the City. The employees have many roles and duties to help maintain things throughout the City. Many of these necessary duties go unnoticed by the general public. Other projects are very much in the news and attention of those around us. Below are some of the key accomplishments for each of the divisions of Public Works.

Parks

The Parks Department, over the past few years, has seen some great improvements with 2018 being no exception. Employees mow acres of grass, prune well over 100 trees, and clean up mounds of trash on a regular basis. Crews also stay busy working on major projects. Vargas Field was rededicated prior to the High School Baseball season with Mayor Boyd throwing the first pitch. Also prior to the baseball season, a crew from the Arizona Diamondbacks came and gave the Parks department training on how to build a pitcher’s mound.

A new retractable Batter’s Eye was installed behind centerfield, along with a new outfield fence and windscreen. These improvements attracted a Semi-pro baseball team from the Pecos League in Tucson. Winslow hosted 6 games during the summer for two teams from the Pecos League. Many of the players from those two teams commented that Winslow had the nicest field that they had played on throughout their league.

A new pre-fabricated restroom was constructed at Sacred Heart Park in Southside. This restroom was constructed completely out of concrete with stainless steel fixtures ensuring that it will last for years. Sacred Heart Park has become one of the city’s nicest parks and the restrooms were greatly needed due to the amount of citizens that attend games and other activities.

McHood Park is another location that has received a lot of attention and will continue to see projects in the future. A new playground and concrete boat ramp were added this year to help it become more enjoyable for boaters and families at the park. Clear Creek has quickly become one of the most desired places for kayakers and canoeing with many people coming from miles away to enjoy the cool water and beautiful cliffs.
Other accomplishments in this division include:

- New pavement at Cemetery
- Wind break on east fence at cemetery
- New paint on racquetball court
- New John Deere Gator
- Re-seeding on all fields and at the cemetery
- New training devices for employees
- Certification for all employees to operate lifts and bucket trucks

Early 2019 will see many projects in the Parks Department with improvements on the softball field, ramada restrooms, cemetery, and pavement at McHood Park.

**Recreation**

Sandra Knight keeps the Recreation Department busy year round with many events and activities. She does an excellent job staying organized and on top of each event and I’d like to give my appreciation for all that her and her staff does. An indoor and outdoor pool allow swimming events and aerobics to be offered year round.

2018 saw the first year for Winslow High School to have a High School Swim Team. As part of the IGA that the city has with the school district, the High School used the indoor pool to practice and prepare for their swim meets during the months of August through October.

Other activities in the Recreation Department include:

- Adult Co-Ed volleyball from September-November (9 teams)
- Youth basketball from January-March (234 kids)
- Men’s basketball February-May (7 teams)
- Swim team (not high school affiliated) February-July (30 kids per month average)
- Co-Ed softball June-August (21 teams)
- Summer swimming lessons for ages 6 months-teenagers (250 kids)
- Year-round private swim lessons
- Easter Egg Hunt the Saturday before Easter (over 300 goodie bags handed out)
- Santa Train second Saturday in December
- Girl Scout house rented out 5 days a week and books out 2 months in advance
- Recreation Department also rents out the Gazebo and Route 66 Plaza
Street Department

Winslow’s Street Department cares for the maintenance of the streets as well as beautification in many areas along our roadways. East End Park, First Street Park, and Route 66 Plaza are examples of the areas that the Street Department cares for. The Street Department also maintains the City owned street lights in Winslow. This department has been working on replacing all of our street lights with new LED dark sky friendly light fixtures. This has proven to be a big project that the city will benefit from for years in the future.

The Street Department continued Fog sealing and crack sealing many streets and most streets received new street stripping. To help control wrong way drivers down Second and Third Streets, employees painted directional arrows on the streets and installed “one-way” signs below the existing stop signs. Wrong way drivers have been a problem in Winslow for years causing safety concerns. The efforts by the Street Department have greatly reduced wrong way driving and have helped make Winslow safer.

The Arizona Cardinals chose Winslow to announce their 2018 drafts picks. This was a huge privilege for the City of Winslow to host this event. Employees spent many hours working on beatifying Downtown making it look amazing as over 100,000 viewers watched the announcing of the Cardinals Draft Picks.

Street crews worked with the Community Garden planting new flowers and plants in the bump outs downtown in preparation for the event. Also, the stage at the Route 66 Plaza was constructed just prior to the Cardinals coming which allowed a giant screen to be placed so that all who attended the event could watch. The community was able to participate in a number of events and autograph signing that the Cardinals put on.

Another thing to note is how efficiently and effectively the Street Department responds when there is an emergency. The crews are always willing to assist the Police Department, Fire Department, and, at times, ADOT, when needed. Many times, this causes them to work long hours and in severe weather. I appreciate all that they do.

Other events and improvements include:

- North Park Crosswalk near McDonalds
- New ADA ramps throughout town
- American flags hung on light poles downtown during 4th of July
- Christmas banners and lights
- Coopertown speed control (speed bumps and signage)
- New pavement on Santa Fe Drive
- 12 new trees planted along Second and Third Street
- Re-seeding Eagle Pavilion and Route 66 Plaza
- Working events such as the Car Show, Standin’ on the Corner, and the Christmas Parade

**Fleet**

The Fleet Department has been working hard this year to maintain our city vehicles. Fleet not only maintains the vehicles for Public Works but also maintains vehicles and equipment throughout the City, including the Police and Fire Departments.

A new full-time employee in the Fleet Department has greatly increased the amount of work that they are capable of doing. Since the hiring of Robert Kauffman, the only piece of equipment that has been sent out are vehicles that need alignment; this due to the City not owning an alignment rack. Everything else has been repaired and maintained in house.

Notable accomplishments include:

- Over 100 oil changes
- Reseal Hydraulics and rebuild cemetery backhoe
- Install new bucket on cemetery backhoe
- Replaced the fan turbo on the Vacon truck
- Installed new cutter head on dredge
- Purchasing new diagnostic tools
- Purchased new portable welder

**Sanitation**

The Sanitation Department is responsible for the administration of our solid waste and recycling contract with Waste Management and the supervision of the transfer station. The recycling program is continuing despite China no longer accepting plastics. This has led to educating the public on what can and cannot be recycled.

New fees at the transfer station and better monitoring of drop-offs will help balance the costs associated with the transfer station. The transfer station stays open seven days a week and continues to be busy year-round.
Water

In 2018, the Water Department began replacing every water meter with a new AMI meter. This AMI meter system automatically send a report monitoring daily activities with the meter. This has allowed the City to notify customers of possible leaks and helps monitor any tampering or issues with the system. This system eliminates the need for staff to physically read meters on a monthly basis. Public Works has also been working with Woodson Engineering to install flow meters at each well. This will allow us to work with the AMI system and track possible leaks of our main lines and could potentially save the city countless gallons of water in the future.

Other improvements include:

- Cleaning out meter boxes throughout the city
- Installation of 500' of Clear Creek irrigation piping
- Dredge operations at Clear Creek
- New bulk water dispenser
- Darrell Calabaza receiving Grade 1 water certification
- New pump and motor on Well #2

Wastewater

The Wastewater Department has continued working with PACE Engineering and IWS Contracting to complete Phase 2 improvements at the plant. The Wastewater Treatment Plant has had some setbacks on the project due to problems with the new blowers and problems with the bearings on the new Huber headworks but we are optimistic that everything will be working as designed in the near future.

The City of Winslow was awarded a 5.1 million dollar loan through WIFA recently, with almost 1 million dollars of the loan forgiven. This loan has required a lot of work for City staff but will allow a number of projects to be completed that are greatly needed. Apache Parallel line, Apache Bypass, new UV system, and equipment are a few of the items that are part of that loan. These projects should keep the wastewater department busy for years.

Other accomplishments include:

- 600' of mainline sewer repairs near treatment plant
- New LED dark sky friendly lighting at treatment plant
- Extensive training on operations for the new plant upgrades
- Bio-treatment in sewer lines to help reduce FOG (Fats, Oils, and Grease)

The Wastewater Department hopes to implement a new FOG ordinance and educate the public on damage created by fats, oils, and grease dumped in the system.
Facilities

Ben Foster began working in the Facilities Department in February, 2018 as the new lead worker. He has been a huge asset for the City because of his vast knowledge in electrical, Heating, and Air Conditioning. He has been able to do a number of things for the City that normally would be contracted out. One of the notable projects was working the new observatory at Homolovi Park.

Other notable projects include:

- Install new electronic sign at the Visitor Center
- Repairs made on Senior Center roof
- New A/C and heat in fan press building at wastewater
- New swamp coolers at Outdoor Pool, Streets Department building, and Multi-purpose concession stand
- New exhaust fan at Indoor Pool
- LED lighting at Fire Department
- Building new office and shop for the Facilities Department at Old PD